

# UNIVERSITY OF SOUTH ALABAMA

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January 13, 2016

Dr. Leonard K. Lock  
Director of Instruction and Special Projects  
Alabama Commission on Higher Education  
100 N. Union St.  
Montgomery, AL 36104-3758

Dear Dr. Lock:

Attached please find a proposal for a new off-campus site at Alma Bryant High School. Alma Bryant High School is in Mobile County and, therefore, within our service area. The University of South Alabama College of Arts and Sciences are planning to offer the course Intermediate Spanish I at this campus beginning with the Spring 2016 term. The attached *Proposal for a New Off-Campus Site* is being provided as an exempt information item as per the *Guidelines for the Regulation of Off-Campus Instruction*.

If you have any questions, please do not hesitate to contact us.

Sincerely,

A handwritten signature in black ink, appearing to read 'Charles L. Guest, Jr.', with a stylized flourish at the end.

Charles L. Guest, Jr., Ph.D.  
Associate Vice President for Academic Affairs

CLG/bu

attachment

cc: Dr. David Johnson  
Dr. Andrzej Wierzbicki  
Mr. Christopher Lynch

Alabama Commission on Higher Education

PROPOSAL FOR A NEW OFF-CAMPUS SITE

SITE INFORMATION

Institution: University of South Alabama

Administrator Responsible for Site

Name & Title: Dr. Andzej Wierzbicki, Dean - College of Arts and Sciences

Telephone: (251) 460-6280

Fax: (251) 460-7928

E-Mail: awierzbicki@southalabama.edu

Contact Person at Site If Other Than Administrator Above

Name & Title: Dr. Andzej Wierzbicki, Dean - College of Arts and Sciences

Telephone:

Fax:

E-Mail:

Location of Proposed Site

Facility: Alma Bryant High School

Street Address: 14001 Hurricane Blvd.

City: Irvington

County: Mobile

When will you begin offering instruction at this site?

Jan-16

Type of Site	Check One:
Non-Exempt	
Exempt from Review by Statute	
Fall 1978 registration exceeded 500.	
University operated site prior to 1960.	
Site located on military reservation.	
Business & industry site where employees only are enrolled.	
Exempt from Review by Commission Policy	
Courses delivered via distance learning technology.	
Prison site - courses delivered exclusively to inmates and prison employees.	
High school site exclusively for early admission, accelerated/dual enrollment.	XXX
2-year college site located within SBE approved service area.	
University site located within Commission recognized off-campus service area.	

Note: Follow-up report is not required for individual study courses.

Certification

I hereby certify that if the Commission approves/accepts this proposal, the site will be in full compliance with the Commission's Guidelines for the Regulation of Off-Campus Instruction. The required annual follow-up report will be sent.

Signature of President/Chancellor:

Date:

## COURSE LIST

The institution will develop its schedule at this new site each term from the following list of courses.

[illegible]

**Add additional rows if needed.**